

Mateusz Jureczko

I am a professional who is working in IT projects since beginning of my career. My asset is that I went through the whole path of software engineer, so it led me to better understanding of the main issues in IT projects, which helps me to manage them in the best possible way. Running my own company also allowed me to gain experience, which is precious in project management field.

CONTACT

+737-403-028

contact@mateuszjureczko.pl

Siemianowicka, Wrocław

gecode IT Solutions Mateusz Jureczko

NIP: 8992893122

<https://linkedin.com/in/mateusz-jureczko/>

<https://mateuszjureczko.pl/>



EXPERIENCE

IT Project Manager

Prosoma Sp. z o.o. · December 2022 – Present

The possibility of running medical project from IT side, where product is distributed around the world, taught me how to deal with unexpected changes in very demanding environment as the Digital Medical Devices market is.

Responsibilities:

- Project Planning
- Resource Allocation
- Risk Management
- Timeline Management
- Quality Assurance
- Vendor and Supplier Management
- Change Management
- Communication Management
- Documentation Maintaining

Chief Technology Officer

Cloudgarden Sp. z o.o. · January 2021 - Present

After establishing the company my main role was to lead the Information technology branch and support rest of the company in Technology related needs.

Responsibilities:

- Being technical advisor on business meetings.
- Creating and developing internal tools.
- Automating and shaping business processes.
- Preparing technical solutions to meet client needs.
- Leading and managing projects, estimating tasks, planning budgets.
- Administrating Google Workspace (internal and external).
- Auditing customers processes and implemented technical solutions.
- Recruiting candidates for technical positions.

Software Engineer

Cloudgarden Sp. z o.o. · January 2021 - December 2022

This position is natural continuation of my career journey as a software developer. I am responsible for creating solution basing on clients requirements.

Responsibilities:

- Creating solutions for clients in number of technologies like appscript, clasp, c#, node.js, java, php.
- Preparing cloud-based microservices to support workspace-based solutions.
- Preparing software and project documentations.
- Integrating It systems via API.
- Maintaining cloud-based self hosted services.
- Managing and distributing task in team.
- Maintaining cloud-based hosting service



AREAS OF EXPERTISE

Out Of Box Thinking

New Product Launches

Project Management

Negotiation Team Leadership

Stakeholder Management

Budgeting Presenting

Software Development

Email Marketing

Marketing & PR Campaigns

Deploying Google Products

Backlog Management

Problem solving Proactivity

Critical thinking

Risk management

Medical Products

Development

EDUCATION

Master of Science

Computer System And Networks

WSIZ Wrocław · June 2020

GPA (Weighted): 4.87

Bachelor of Science in
Engineering

Computer System And Networks

WSIZ Wrocław · March 2018

GPA (Weighted): 4.34

REFERENCES

Available on request.

Content Manager

Cloudgarden Sp. z o.o. · January 2021 - July 2021

With a rapid growth of a company, new branch was established to manage social-media needs of our clients. I was responsible for create a suitable enviroment (from proceses, standards to software choices), gaining and support clients until we will be able hire somone on this position.

Responsibilities:

- Preparing social media campaigns.
- Designing graphics and preparing texts for social media and blogs.
- Integrating customers online shops with popular most popular platforms like Instagram, Facebook, LinkedIn.

IT Systems Architect

Freeo Sp. z o.o. · July 2020 - December 2020

I was hire to help with computerization of the company in e2e spectrum

Responsibilities:

- Automatization internal processes in the company.
- Creating tools and fixing existing ones.
- Maintaining company websites with e-commerce systems.
- Creating automated reports to reflect accurate KPI's
- Implementing quality systems for company.
- Taking care of any IT related issue.

Junior Software Engineer

Enginiety · June 2019 - June 2020

The opportunity to work with product which required to cooperating with number of teams on long-term project let me develop myself in Software field faster than i could have even imagined.

Responsibilities:

- Supporting and creating new features for aplication of one of the biggest travel company (Scrum, GIT, Java 1.8, Spring, SAP Hybris).
- Making resaearch for new technologies which company may use for their clients projects (Kanban, CCV2, Spartacus, Angular).

Sharepoint Specialist

Hemmersbach · February 2017 - June 2020

In peak I was responsible for 19 projects at once. automatization let as also to reduce the team and extend responsibilities list. As i changed my postion in new company in June 2019 i continued my duty as external contractor til June 2020.

Responsibilities:

- Preparing Applications to improve existing workflows (mostly JS+jQuery, VBA, SP Tools, C#, Java).
- Preparing Application for procedure automatization. (mostly JS+jQuery, VBA,SP Tools).
- Administrating Sharepoint Pages and Applications for all projects in Tower.
- cooperation with companies like: HP, Carlsberg, Shell, Accenture, Dyson, Jacobs Douwe Egberts, Triumph, Huawei.
- Preparing and performing trainings for Sharepoint users in Poland and Germany.

Global Service Desk Shift Leader

Hemmersbach · December 2015 - February 2017

After 3 months as GSD Agent i got promotion to Shift Leader, which allowed me to make first steps in management field.

Responsibilities:

- Preparing Tools to improve my team's work (mostly in Excel, C#) and maintaining existing ones.
- Managing tasks on shifts in team of 17 members.
- Taking care of escalated cases/tickets in my projects.
- Preparing daily/weekly/monthly reports and presenting for partners and clients during daily calls.